

Consolato d'Italia Karachi

## **Documents Required for "BUSINESS VISA"**

- 1. Application form filled completely and signed specifying Place and date of signature. Color Photo affixed on prescribed location with two addition photos.
- 2. Photocopy of CNIC of the applicant (Computerize National Identity Card). Only Sindh & Baluchistan residents are eligible to apply for visa application.
- 3. Motivational Letter from the applicant addressed to the Visa Officer.
- 4. Travelers Accident & Hospitalization (Sickness) Policy.
- 5. Airline ticket with confirmed return date.
- 6. Hotel reservation confirmed or letter of invitation by an Italian resident.
- 7. Recommendation Letter from the Company on the letterhead for the Visa Applicant mentioning his purpose of Travelling.
- 8. Proof / Nature of work in Pakistan i.e.
  - a. Salary evidence if dependent
  - b. Proprietor ship deed or partnership deed if owner or partner of a company
  - c. In case of owner / partner of the Company the applicant has to show a (Proprietor or Partnership Deed documents).
  - d. Inscription to the Chamber of Commerce and Industry or to any other Government Association.
  - e. NTN/ Income Tax documents
- 9. In case of Business VISA:
  - a. Invitation / Guarantee letter from the Italian Company, explaining in details the reasons of the business trip to Italy and assuring that the applicant will be back to Pakistan.
  - b. I.D / Passport Copy of the invitee
  - c. Certificate of inscription of the Italian Company to the competent "Camera di Commercio"
  - d. Letter of Credit, Bill of Lading or any other evidence of Import or Export towards Italy or other European Countries performed within the last 3 years with the company.

- 10. Personal / Company's Bank Statement of the last 6 months with bank maintenance certificate (till date)
- 11. Family Registration Certificate (F.R.C) and Marriage Registration Certificate (M.R.C).
- 12. Photocopies of last three passports. (First two pages copy and all the visas & stamp copies)
- 13. If under 12 years old, who is traveling alone should have the authorization of both the parents along with the authorization of the captain of the airways.